

Thames Valley Safer Roads Partnership Strategy Committee Terms of Reference

30/01/2007



Membership

The Strategy Committee will consist of all Core Partners and the Treasurer as defined in the Memorandum of Understanding. All Core Partners will nominate their single representative. The Strategy Committee will elect a Chairman, who in turn will nominate a Vice-Chairman, to serve for a period of 12 months after which these roles will be reviewed.

Meetings

The Strategy Committee will meet at least twice a year. The Chairman may call an additional meeting at any time if circumstances require. The Secretariat will be provided by the Partnership Team and minutes will be published on the Thames Valley Safer Roads Partnership website after approval at the following meeting.

Voting Arrangements

In the event of a disagreement between partners, the Chairman may require a vote of all Core Partners to decide future action. Each Core partners will hold one vote and decisions will be carried on a simple majority – in the event of a tie, the Chairman will hold the casting vote.

Main responsibilities of the Strategy Committee

1. To lead the direction of the Partnership by setting policies and strategies to deliver the required outcomes as set out in TVSRP Partnership Standard.
2. To appoint the Partnership Board (and Chairman) to oversee the day-to-day operation of the Thames Valley Safer Roads Partnership. The Partnership Board will consist of a minimum of five representatives of the Core Partners and will include the Chairmen of the other sub-committees:

Members of Partnership Board to include:

- Chairman of the Highway Authorities Group
 - Chairman of the Operations Group
 - Chairman of the Finance and Efficiencies Group
 - At least one representative from the Highway Authorities, Thames Valley Police, Her Majesty's Court Service and the Crown Prosecution Service.
3. To take overall responsibility for the work of the Partnership and to delegate responsibility to the Partnership Board as agreed

4. To monitor the overall service delivery and review the Partnership structure, organisation and administration to ensure Best Value
5. To agree and revise the annual Partnership budget and contributions from each Core Partner and in conjunction with the Treasurer, ensure that expenditure is in accordance with the expected budget
6. To agree Partnership activities and set casualty reduction, efficiency and other agreed targets and to take action as necessary to ensure targets are met
7. To ensure that all enforcement, education, communications and other activities are aligned with the achievement of targets as set out in agreed Strategy documents
8. To receive and comment on regular updates from the Partnership Board and other sub-committees