

FIXED PENALTY NOTICES HYPOTHECATION - Year ending 31 March 2005

This form should be completed in duplicate by the local authority acting as treasurer for the partnership. The original should be sent to the authority's Audit Commission appointed auditor by 30 June 2005 and a copy should be sent simultaneously to the Department for the attention of **FPNH** at Department for Transport, 2 / 12 Great Minister House, 76 Marsham St., London, SW1 4DR. The auditor should return the certified form by 30 September 2005.

Partnership name: **THAMES VALLEY**

	Qtr 1 Jun-2004 £	Qtr 2 Sep-2004 £	Qtr 3 Dec-2004 £	Qtr 4 Mar-2005 £	Total 2004/05 £
RECEIPTS & COSTS					
Receipts					
1 Value of FPNs paid	1,243,140	1,479,000	1,415,160	1,424,100	5,561,400
2 Number of FPNs paid	20,719	24,650	23,586	23,735	92,690
3 Receipts available for hypothecation	1,243,140	1,479,000	1,415,160	1,424,100	5,561,400
Allowable costs					
Police Costs					
4 Set-up costs (if applicable)	0				0
5 Capital	0	0	0	28,198	28,198
6 Revenue	534,305	561,176	821,731	736,573	2,653,785
7 Subtotal - All Police costs	534,305	561,176	821,731	764,771	2,681,983
Magistrates Court Costs					
8 Set-up costs (if applicable)	0				0
9 Capital	0	0	0	0	0
10 Revenue	154,790	0	135,457	297,445	587,692
11 Subtotal - All Magistrates Courts Costs	154,790	0	135,457	297,445	587,692
All Highway Authority Costs					
12 Set-up costs (if applicable)	0				0
13 Capital	0	0	0	0	0
14 Revenue	190,707	289,783	275,042	535,736	1,291,268
15 Subtotal - All Highway Authority costs	190,707	289,783	275,042	535,736	1,291,268
Highways Agency Costs					
16 Set-up costs (if applicable)	0				0
17 Capital	0	0	0	0	0
18 Revenue	0	0	0	0	0
19 Subtotal - All Highways Agency Costs	0	0	0	0	0
20 Grant received from Highways Agency	0	0	0	0	0
21 Total net costs	879,802	850,959	1,232,230	1,597,952	4,560,943
22 Approved deficit from 2003/04 carried forward (if applicable)	0				0
23 Surplus / (deficit) for year	363,338	628,041	182,930	(173,852)	1,000,457

24 Where a deficit is showing for 2004/05, has approval been given by DfT to carry forward into 2005/06 (if applicable)

GRANT CALCULATION					
25 Grant entitlement (lower of costs and FPN receipts)					4,560,943
26 Grant received in 2004/05	0	3,419,721	525,713	1,908,658	5,854,092
27 Adjustment to 2004/05 payments for under payment (negative figure) or overpayments (positive figure) of grant in 2003/04					(765,740)
28 Balance of grant due to/(from) the partnership at 31st March 2005					(507,409)

OTHER INFORMATION REQUIRED					
29 Number of NIPs issued	39,755	42,616	44,817	40,927	168,115
30 Number of FPNs issued	22,468	25,615	25,344	26,547	99,974
31 Conversion rate (%) of NIPs to FPNs	57%	60%	57%	65%	59%
32 Payment rate (%) for FPNs	92%	96%	93%	89%	93%

33 Please detail procedures employed by the lead partner to satisfy itself that the expenditure presented by other partners on invoices is valid, within the rules of netting off and in line with approved expenditure.

The Partnership Project Manager has the responsibility to ensure that invoices submitted are eligible for payment. Buckinghamshire County Council will only pay invoices received which contain the required two signatures provided by authorised members of the Project team. Invoices received direct from the Project team are subject to the same checks. A signed certificate is requested from the Chief Financial Officer of each partner to certify that all expenditure claimed through the project is eligible and has been subjected to each organisation's Financial Regulations and Instructions.

Other notes (if necessary)