

Form FPNH 1 - Quarterly (05/06)

FIXED PENALTY NOTICES HYPOTHECATION - Annual return to 31 March 2006

This form should be completed in duplicate by the local authority acting as treasurer for the partnership. The original should be sent to the auditor appointed by the Audit Commission (or in Wales the auditor appointed by WAO) by 30 June 2006 and a copy should be sent simultaneously to the Department for the attention of [redacted] at Department for Transport, 2 / 12 Great Minister House, 76 Marsham St., London, SW1 4DR. The auditor should return the certified form by 30 September 2006.

Partnership name: Thames Valley

	Operational case figures	Qtr 1 Jun-2005 £	Qtr 2 Sep-2005 £	Qtr 3 Dec-2005 £	Qtr 4 Mar-2006 £	Total 2005/06 £	Variance
INCOME & EXPENDITURE							
Fine income							
1	Value of FPNs paid	5,610,480	1,598,820	1,459,630	1,233,600	1,157,940	5,449,990
2	Number of FPNs paid	93,508	26,647	24,327	20,560	19,299	90,833
3	Receipts available for hypothecation	5,610,480	1,598,820	1,459,630	1,233,600	1,157,940	5,449,990 -3%
Allowable expenditure							
4	Partnership set up costs (if applicable)	0	0	0	0	0	#DIV/0!
Capital costs							
5	Camera equipment and site costs	96,500	0	27,950	0	0	27,950 -71%
6	Vehicles	-	0	0	0	26,467	26,467 #DIV/0!
7	IT and Communications	52,000	0	1,279	470	86,651	88,400 70%
8	Refurbishments	-	0	0	0	0	0 #DIV/0!
9	Other capital costs	15,000	0	2,573	6,102	8,493	17,168 14%
10	Subtotal - All Capital costs	163,500	0	31,802	6,572	121,611	159,985 -2%
Revenue costs							
11	Staff costs	3,081,571	611,521	572,738	559,504	1,208,586	2,952,349 -4%
12	Equipment maintenance	553,440	2,509	66,876	75,466	215,433	360,284 -35%
13	Accommodation	207,070	1,850	25,116	43,629	31,898	102,293 -51%
14	Communications	298,400	51,037	95,631	43,431	137,123	327,222 10%
15	Other revenue costs	715,897	44,623	73,219	415,965	40,205	574,012 -20%
16	Subtotal - All Revenue costs	4,856,378	711,540	833,660	1,137,995	1,633,045	4,316,160 -11%
20	Grant received from Highways Agency	-	0	0	0	0	0
21	Total net costs	5,019,878	711,540	865,382	1,144,567	1,754,656	4,476,145 -11%
22	Approved deficit from 2004/05 carried forward (if applicable)	-	0				0
23	Surplus / (deficit) for year	590,602					973,845 65%

GRANT CALCULATION						
24	Grant entitlement (lower of cost and FPN receipts)					4,476,145
25	Receipts from DFT (actual payments received)	1,244,399	698,134	848,457	1,310,993	4,101,983
26	Adjustment to the 2005/06 payments for (under) or over payment of grant in 2004/05					507,409
27	Balance of grant due to/(from) the partnership at 31st March 2006					(136,247)

Expenditure by partner							
28	Project Office	850,431	67,965	103,027	113,650	607,287	891,929
29	Police	2,960,600	598,911	527,977	569,525	759,296	2,455,709
30	Highways Authorities	523,176	44,256	93,911	271,034	170,161	579,361
31	Magistrates Courts	685,671	409	140,467	190,358	217,912	549,146
32	Highways Agency	-	0	0	0	0	0
33	NHS Trust	-	0	0	0	0	0
34		<u>5,019,878</u>			Total (must equal amount in 21 above)	<u>4,476,145</u>	

OTHER INFORMATION REQUIRED							
35	Number of NIPs issued	149,575	41,492	34,131	27,668	31,939	135,230
36	Number of FPNs issued	101,861	28,255	24,633	22,464	20,507	95,859
37	Conversion rate (%) of NIPs to FPNs	68%	68%	72%	81%	64%	71%
38	Payment rate (%) for FPNs	92%	94%	99%	92%	94%	95%

Notes (if necessary):

39 Please detail procedures employed by the lead partner to satisfy itself that the expenditure presented by other partners on invoices is valid, within the rules of netting off and in line with approved expenditure. The Partnership Project Manager has the responsibility for ensuring that invoices submitted from partners are eligible for payment. Buckinghamshire County Council will only pay invoices received which contain the required two signatures provided by authorised members of the Project Team. Invoices received in respect of work ordered direct by the Project Team are subject to the same checks. A signed certificate is requested from the Chief Financial Officer of each partner to certify that all expenditure claimed through the project is eligible and is in accordance with each organisation's Financial Regulations and Instructions.